

# BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS

## AD HOC COMMITTEE ON OPTICIAN APPRENTICESHIPS

### MINUTES OF MEETING

The Board for Hearing Aid Specialists and Opticians Ad Hoc Committee on Optician Apprenticeships met on Tuesday, August 6, 2019, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 3, Richmond, Virginia. The following board committee members were present:

Judith M. Canty  
Pamela Chavis  
Edward L. DeGennaro

The following board committee member was not present:

June Rogers

DPOR staff present for all or part of the meeting included:

Stephen Kirschner, Regulatory Operations Administrator  
Cathy Clark, Administrative Assistant

Representatives from Department of Labor and Industry, Crystal Thrower, Apprenticeship Consultant, and Caly Emerson, Related Instruction Specialist, were also present for the meeting. In addition, Martin Goergen and Kaytlyn Young, representatives of the Norfolk Technical Center, and Kenyetta Goshen, of Norfolk Public Schools, were present and also contributed to the discussion.

Ms. Canty called the meeting to order at 2:05 p.m.

**Call to Order**

Mr. Kirschner initiated round-table introductions of those present at the meeting.

**Introductions**

The Committee reviewed curriculum materials provided by Norfolk Technical Center that were made available to the Committee members in advance of the meeting.

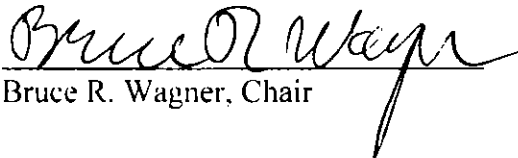
**Norfolk  
Technical Center  
Related  
Instruction  
Curriculum  
Review**

After the review and discussion, a motion was made by Ms. Canty, and seconded by Dr. Chavis, to accept the Norfolk Technical Center's related instruction curriculum and to recommend to the full Board its consideration. The Committee members voting 'yes' were Ms. Canty, Ms. Chavis, and Mr. DeGennaro. There were no negative votes. The motion passed unanimously.

Mr. Kirschner advised the Committee that, upon the full Board's approval of the curriculum, the Board's Guidance Document entitled, "Approved Related Technical Instruction" (June 13, 2019) would be revised. The proposed Guidance Document would include The Norfolk Technical Center's curriculum, along with the NAO Ophthalmic Career Progression Program and the Reynolds Community College Opticians Apprenticeship Career Studies as approved related technical instruction for the Opticians Apprenticeship administered by the Department of Labor and Industry.

There being no further discussion, Ms. Canty adjourned the committee meeting at 3:14 p.m.

**Adjourn**

  
Bruce R. Wagner, Chair

  
Mary Broz Vaughan, Secretary

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Judith M. Canty  
2. Title: Board Member  
3. Agency: Board for Hearing Aid Specialists and Opticians  
4. Meeting/IFF Date: August 6, 2019

5. I have a personal interest in the following transaction:

Approval of Norfolk Tech Program

Nature of Personal Interest Affected by Transaction: Consultant

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Judith Canty  
Signature

8-6-19  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Pamela S. Chavis, MD  
2. Title: Board Member  
3. Agency: Board for Hearing Aid Specialists and Opticians  
4. Meeting/IFF Date: August 6, 2019

5. I have a personal interest in the following transaction:

No

Nature of Personal Interest Affected by Transaction: None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

No

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Pamela S. Chavis MD  
Signature

Aug 6, 2019  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Edward L. DeGennaro  
2. Title: Board Member  
3. Agency: Board for Hearing Aid Specialists and Opticians  
4. Meeting/IFF Date: August 6, 2019

5. I have a personal interest in the following transaction:

No

Nature of Personal Interest Affected by Transaction: None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

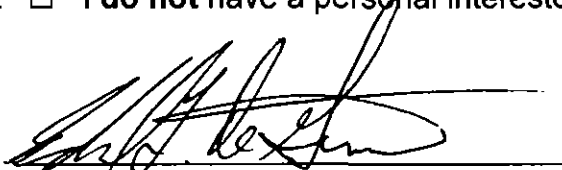
NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

8/6/19  
Date